



Out-of-State or Independent University Transfer

Interested in transferring to an out-of-state or independent university? You can begin working toward your bachelor's degree at SRJC and transfer to universities located all over the country. Follow the four steps outlined below to get started:

STEP 1: GATHER INFORMATION ABOUT THE SCHOOL

Gather transfer requirement information for your target out-of-state or independent schools. The best place to start is the school's website. You can also call the undergraduate admissions office to answer the following questions:

- What is the minimum number of units you need to apply as a transfer student?
- Are there any other transfer selection criteria, such as a minimum GPA?
- Are there any lower-division general education requirements to be admitted?
- Are there any lower division prerequisite courses necessary to enter your major?
- What are the application procedures and deadlines?

Tips to gathering information:

- To find unit and GPA requirements check the "Admissions" page of the school's website.
- General education requirements are sometimes listed on a school's website under graduation requirements; they may be called by other terms, such as Liberal Studies, Essential Skills, or Foundations.
- To determine which courses are required for your major, make sure to visit the major webpage itself.
- For both GE and major preparation, you might need to look up the institution's *course numbering*, to separate lower-division from upper-division.

No Articulation Agreement? Articulation agreements, which are guides that exist between California's community colleges and public universities, provide assurance that transfer credit will be granted for the classes you are taking at SRJC. With a few exceptions, no one at SRJC can tell you with absolute certainty how an out-of-state or independent institution will treat your community college coursework. [To find out about those exceptions, go to articulation.santarosa.edu and select "For Students and Counselors" on the menu bar, then "Articulation Agreements".] Aside from applying, the only way to know is to ask for an informal evaluation from the target university.



Step 2: Write a Proposed Educational Plan

Once you've gathered information, set up an appointment to meet with your SRJC counselor. Print out or bookmark pages of everything to bring to your appointment. Together, you will:

- Compare the information that you gathered to the courses offered at SRJC to make an educated guess about which SRJC courses will meet the requirements for transfer to your target school.
- Write a tentative educational plan based on those educated guessed. *(It may take more than one appointment session to accomplish this process.)*

Step 3: Ask for a Review of Your Plan:

It is now necessary to identify an admissions advisor at your target university. Look on the admissions website for an advisor who specifically works with students in California or your major. Your goal is to:

- Locate an advisor who will review your plan.
- Ask them to provide feedback on whether it will meet the requirements to be admitted at the level you are seeking.
- Offer to email the plan and ask the advisor to email approval or suggestions for changes.
- You may also have to make separate contact with an advisor in the department of your major to find out about major preparation.

Inform the university advisor about the availability of all SRJC's [course outlines](#) available online. This will facilitate the advisor's ability to evaluate the SRJC courses you propose to transfer. Your SRJC counselor can show you how to access those outlines, so that you can pass instructions on to the university advisor.

Step 4: Confirm and Carry Out Your Plan

After you receive the university advisor's evaluation of your plan, meet again with your SRJC counselor to review the feedback, and make any necessary adjustments. Continue to meet regularly with your counselor, especially at any point that you want to take different courses or make any other changes that are not in the approved plan. Of course, follow all application instructions and meet deadlines set by the university.